

MISSING CHILDREN POLICY

At the time of his or her initial entry to the School, a student, or if the student is a minor, a parent or guardian, shall present to the person in charge of admission any records given by the public or nonpublic elementary or secondary school the student most recently attended; a certified copy of an order or decree, or modification of such an order or decree allocating parental rights and responsibilities for the care of the student and designating a residential parent and legal custodian of the student if that type of order or decree has been issued; and a certification of birth, a comparable certificate or

If, at the time of a student's initial entry to School, the student is under the care of a shelter for victims of domestic violence, the student or parent shall notify the School of that fact. Upon being so informed, the School shall inform the elementary or secondary school from which it requests the student's records of that fact.

Whenever the School is notified by a law enforcement agency that a missing child report has been filed regarding a student who is currently or was previously enrolled in the school, the Administrator shall mark that student's records in such a manner that whenever a copy of or information regarding the records is requested, any school official responding to the request is alerted to the fact that the records are those of a missing child. Upon any request for a copy of or information regarding a student's